



Minutes of Berneslai Homes Public Board Meeting held 27th March 2025

4.00 p.m.

Virtual Meeting

Present:

Ken Taylor (KT)	-	Chair
Richard Fryer (RF)	-	Board Member
Mark Johnson (MJ)	-	Board Member
Gez Morrall (GM)	-	Board Member
Kevin Osborne (KO)	-	Board Member
Jo Sugden (JS)	-	Board Member
Rebecca Mather (RM)	-	Board Member
Sarah Tattersall (ST)	-	Board Member

In attendance

Amanda Garrard (AGa)	-	CEO
Dave Fullen (DF)	-	Executive Director, Customer & Estate Services
Arturo Gulla (AGu)	-	Executive Director, Property Services
Rachel Taylor (RT)	-	Executive Director, Resources
Sam Roebuck	-	Head of Governance & Strategy & Company Secretary
Paul Clifford (PC)	-	Service Director BMBC (BMBC Rep)
Sarah Clyde	-	Head of Strategic Housing BMBC (Observer)

	ACTION
<u>Item 1 – Apologies</u>	
Adam Hutchinson (Board Member)	
<u>Item 2 – Declarations of Interest</u>	
None were declared	

Item 3 – Governance Update

SR presented highlighting the 4 main key points.

- Governance Review by DTP. This was covered at the Strategic Away Day. New Terms of Reference for Board and Committees are being developed, and work is ongoing developing a composition statement for Board and a new policy framework. A report will be brought to the next Board meeting in May, however an earlier session may be required to discuss beforehand
- Councillor Board Member Recruitment – Cllr David Leech was appointed, initially as a trainee. His appointment was ratified at full Council today 27/3/2025.

The Chair advised the meeting that the interview process was good and looks forward to having Councillor Leech on the Board.

- Company Secretary – This is currently the responsibility of SR. Following the review of the Heads of Services it has been established this now fits better with the Executive Director, Resources.
- Staff Register of Interests – This information is usually presented to Audit and Risk Committee but has been transferred to Board. The survey is completed by staff annually. Before being presented to Board it has been reviewed by SMT and EMT. Just 5 forms are outstanding, due to sickness or maternity leave. Managers are aware and will ensure these are completed once the staff return to work.

Resolved:

- I. Board noted the update on the DTP review**
- II. Board noted the preferred candidate for the trainee Councillor Board member, ratified at Full Council on 27th March 2025.**
- III. Board approved the transfer of the Company Secretary role from the Head of Governance and Strategy to the Executive Director of Resources.**
- IV. Board noted the staff register of interests for 2024.**